

# 中国航空学报（英文版）

——编委审稿流程

航空学报编辑部

# 步骤一、网站登录

登录网址

<http://ees.elsevier.com/cja/>

进入如下所示界面

**Chinese Journal of Aeronautics** Contact us Help ?

home | main menu | submit paper | guide for authors | register | change details | log out

Username: buaazhanggm@163.com  
Switch To: Author  Go to: [My EES Hub](#)

**Chinese Journal of Aeronautics**

Welcome to the online submission and editorial system for *Chinese Journal of Aeronautics*.

*Chinese Journal of Aeronautics (CJA)* is a peer reviewed, bimonthly, academic magazine in English which publishes papers of outstanding scientific and technological work. The main aim of the Journal is to report the scientific and technological achievements and frontiers in aeronautic engineering and astronautic engineering, in both theory and practice, such as theoretical research articles, experiment ones, research notes, comprehensive reviews, technological briefs and other reports on the latest developments and everything related to the fields of aeronautics and astronautics, as well as those ground equipment concerned. The scope of the Journal is considerably wide, including

1. Fluid mechanics and flight mechanics
2. Solid mechanics and vehicle conceptual design
3. Avionics and autocontrol
4. Material engineering and mechanical manufacturing

**Author Information**

- Log in**
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- [Authors' Home](#)
- [Guide for Authors](#)
- [Tutorial for Authors](#)
- [Artwork Guidelines](#)
- [Copyright Information](#)
- [EES Retention Policy](#)
- [Funding Bodies](#)
- [Compliance](#)
- [Language Services](#)
- [Authors' Update](#)

**Reviewer Information**

- Log in**
- [Reviewer Guidelines](#)
- [Tutorial for Reviewers](#)
- [Reviewers' Home](#)
- [Reviewers' Update](#)

点击“log in”登录

# 步骤一、网站登录

点击“log in”后进入如下所示登录界面

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**Login**

[Guide to logging in](#)

**Please Enter the Following** [Insert Special Character](#)

Username:

Password:

[Author Login](#) [Reviewer Login](#) [Editor Login](#) [Publisher Login](#)

[Forgotten Username/Password](#) [Register Now](#) [Login Help](#)

**Is this account part of a Consolidated User Profile?**  
**If so, remember:**

- Your **primary e-mail address** is your **username**.
- Your password is case-sensitive.

If you are unsure if you are already registered, click 'Forgotten Username/Password'.

Software Copyright © 2014 Aries Systems Corporation.

输入用户名和密码，点击“Editor Login”。

# 步骤二、审稿流程

登录后进入如下所示界面

**Chinese Journal of Aeronautics** Contact us Help ?

home | main menu | submit paper | guide for authors | register | change details | log out

Username: hkxb\_cai@163.com  
Switch To: Associate Editor Go to: [My EES Hub](#)

**Associate Editor Main Menu**

**Editor 'To-Do' List**

- My Pending Assignments (2)
- New Assignments (0)
- Submissions with Required Reviews Complete (2)**
- Reviews in Progress (0)

**Subordinate Editor's Pending Assignments (1)**

- [Group by Editors I Assigned](#)
- [Group by Editor with Current Responsibility](#)
- [Group by Manuscript Status](#)



**Submissions with Decisions**

- [My Assignments with Decision \(2\)](#)
- My Assignments with Final Disposition (0)

点击“Submissions with Required Reviews Complete”  
进入下一步操作

# 步骤二、审稿流程

点击“Submissions with Required Reviews Complete”后进入如下所示界面

Chinese Journal of Aeronautics  Contact us  Help ?

home | main menu | submit paper | guide for authors | register | change details | log out Username: hkxb\_cai@163.com Switch To: Associate Editor Go to: [My EES Hub](#) Version: [EES 2014.2](#)

**Submissions with Required Reviews Complete - Fei Cai**

**Contents:** New and revised manuscripts that have the number of required reviews completed. These submissions require one of the following actions: 1) Invite Additional Reviewer(s); 2) Make a Decision. Use the up/down arrows to change the sort order.

Page: 1 of 1 (2 total submissions) Display 10 results per page.





Action ▲▼	Manuscript Number ▲▼	Article Type ▲▼	Article Title ▲▼	Author Name ▲▼	Initial Date Submitted ▲▼	Status Date ▲▼	Current Status ▲▼	Editor Decision ▲▼
<a href="#">View Submission Details</a> <a href="#">Assign Editor</a> <a href="#">View Reviews and Comments</a> <a href="#">Submit Editor's Decision and Comments</a>	CJA-D-14-00008	Original Article	Effects of debond size on buckling and post-buckling behaviors of composite stiffened panels	guangmeng zhang	Mar 12, 2014	Mar 14, 2014	With Editor	
<a href="#">View Submission Details</a> <a href="#">Assign Editor</a> <a href="#">View Reviews and Comments</a> <a href="#">Submit Editor's Decision and Comments</a>	CJA-D-13-00010	Original Article	Entering a Full	Beijing CJA	Aug 16, 2013	Mar 14, 2014	With Editor	

Page: 1 of 1 (2 total submissions) Display 10 results per page.

➤ 点击“View Submission”可下载稿件的pdf文档

# 步骤二、审稿流程

点击“Details”您可查看稿件的具体过程

Chinese Journal of Aeronautics  Contact us  Help ?  Username: [hkxb\\_cai@163.com](mailto:hkxb_cai@163.com)  
Switch To: Associate Editor  Go to: [My EES Hub](#) Version: [EES 2014.2](#)

home | [main menu](#) | [submit paper](#) | [guide for authors](#) | [register](#) | [change details](#) | [log out](#)

**Submissions with Required Reviews Complete - Fei Cai**

**Contents:** New and revised manuscripts that have the number of required reviews completed. These submissions require one of the following actions: 1) Invite Additional Reviewer(s); 2) Make a Decision. Use the up/down arrows to change the sort order.

Page: 1 of 1 (2 total submissions) Display  results per page.

Action ▲	Manuscript Number ▲▼	Article Type ▲▼	Article Title ▲▼	Author Name ▲▼	Initial Date Submitted ▲▼	Status Date ▲▼	Current Status ▲▼	Editor Decision ▲▼
<a href="#">View Submission Details</a> <a href="#">Assign Editor</a> <a href="#">View Reviews and Comments</a> <a href="#">Submit Editor's Decision and Comments</a>	CJA-D-14-00008	Original Article	Effects of debond size on buckling and post-buckling behaviors of composite stiffened panels	guangmeng zhang	Mar 12, 2014	Mar 14, 2014	With Editor	
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Page: 1 of 1 (2 total submissions) Display  results per page.

# 步骤二、审稿流程

如果您没有时间审稿，您可点击“Assign Editor”，将稿件转给其他编委或编辑。



## Submissions with Required Reviews Complete - Fei Cai

**Contents:** New and revised manuscripts that have the number of required reviews completed. These submissions require one of the following actions: 1) Invite Additional Reviewer(s); 2) Make a Decision. Use the up/down arrows to change the sort order.

Page: 1 of 1 (2 total submissions)

Display 10 results per page.

Action ▲	Manuscript Number ▲▼	Article Type ▲▼	Article Title ▲▼	Author Name ▲▼	Initial Date Submitted ▲▼	Status Date ▲▼	Current Status ▲▼	Editor Decision ▲▼
<a href="#">View Submission Details</a> <a href="#">Assign Editor</a> <a href="#">View Reviews and Comments</a> <a href="#">Submit Editor's Decision and Comments</a>	CJA-D-14-00008	Original Article	Effects of debond size on buckling and post-buckling behaviors of composite stiffened panels	guangmeng zhang	Mar 12, 2014	Mar 14, 2014	With Editor	
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Page: 1 of 1 (2 total submissions)

Display 10 results per page.

# 步骤二、审稿流程

点击“Assign Editor”后进入如下所示界面

## Assign Editor

Manuscript Number: CJA-D-13-00010

Title: Entering a Full

The following have been identified as candidates to edit this submission. Select the one you want and send them either the default editor assignment letter or a customized letter.

One or more notification letters may be configured to be sent when an editor is assigned or invited. Choosing 'Send Custom Letters' allows you to choose which letters are sent and customize those letters as appropriate. Choosing 'Send Default Letters' will send the default letters as configured, bypassing the selection and customization process.

Click the Blind Editors link to block access to this submission for one or more Editors.  
[Blind Editors](#)

Manuscript Classifications  
(1) Flight Mechanics; (2) networking

Select	Editor Role	Editor Name	Current Assignments	# Classification Matches	Classification Matches	Available during Next 30 days
<input type="radio"/>	Associate Editor (This editor is already assigned to the current revision)	Fei Cai	3	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Chunxiao Cao, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Maozhang Chen, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Tongwen Chen, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Weixing Chen, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Zengping Chen, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Erjie Cui, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Naigang Cui, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Ram Darolia, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Dong Fan</a>	1	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Xiaoya Fan, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Jiancheng Fang, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Deyuan Gao, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Zhenghong Gao, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Shuzhi Ge, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Peihua Gu, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Xingmin Gui, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Chao Han, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Jiecai Han, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Yafang Han, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Yaling He, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Charles Hirsh, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Hai Huang, Doctor</a>	0	0		Yes
<input type="radio"/>	Associate Editor	<a href="#">Dongping Jin, Doctor</a>	0	0		Yes
<input checked="" type="radio"/>	Editor (This editor is already assigned to the current revision)	<a href="#">Cai Fei</a>	11	0		Yes
<input type="radio"/>	Editor (Possible author of the submission)	<a href="#">Qiyong Kong</a>	2	0		Yes
<input type="radio"/>	Editor	<a href="#">su lei</a>	6	0		Yes
<input type="radio"/>	Editor	<a href="#">Zhang Liping</a>	1	0		Yes
<input type="radio"/>	Editor	<a href="#">Li Mingmin</a>	3	0		Yes
<input type="radio"/>	Editor (This editor is already assigned to the current revision)	<a href="#">Li Shiqiu</a>	3	0		Yes
<input type="radio"/>	Editor	<a href="#">JP Tracy</a>	1	0		Yes
<input type="radio"/>	Editor	<a href="#">Xiao XU</a>	2	0		Yes
<input type="radio"/>	Editor	<a href="#">Bao Yaping</a>	0	0		Yes
<input type="radio"/>	Editor	<a href="#">Fan Zhenzhen</a>	3	0		Yes
<input type="radio"/>	Editor-in-Chief	<a href="#">Xiaofeng Sun, Doctor</a>	0	0		Yes
<input type="radio"/>	English Editor	<a href="#">Journal Administrator</a>	0	0		Yes
<input type="radio"/>	English Editor (This editor is already assigned to the current revision)	<a href="#">Jianping Ge</a>	13	0		Yes

Cancel **Send Custom Letters** Send Default Letters

选中编委或编辑姓名之后，点击“Send Custom Letters”。



# 步骤二、审稿流程

点击“View Reviews and Comments”，您可查看审稿人审稿意见。



## Submissions with Required Reviews Complete - Fei Cai

**Contents:** New and revised manuscripts that have the number of required reviews completed. These submissions require one of the following actions: 1) Invite Additional Reviewer(s); 2) Make a Decision. Use the up/down arrows to change the sort order.

Page: 1 of 1 (2 total submissions)

Display 10 results per page.

Action ▲▼	Manuscript Number ▲▼	Article Type ▲▼	Article Title ▲▼	Author Name ▲▼	Initial Date Submitted ▲▼	Status Date ▲▼	Current Status ▲▼	Editor Decision ▲▼
<a href="#">View Submission Details</a> <a href="#">Assign Editor</a> <a href="#">View Reviews and Comments</a> <a href="#">Submit Editor's Decision and Comments</a>	CJA-D-14-00008	Original Article	Effects of debond size on buckling and post-buckling behaviors of composite stiffened panels	guangmeng zhang	Mar 12, 2014	Mar 14, 2014	With Editor	
<a href="#">View Submission Details</a> <a href="#">Assign Editor</a> <a href="#">View Reviews and Comments</a> <a href="#">Submit Editor's Decision and Comments</a>	CJA-D-13-00010	Original Article	Entering a Full	Beijing CJA	Aug 16, 2013	Mar 14, 2014	With Editor	

Page: 1 of 1 (2 total submissions)

Display 10 results per page.

## 步骤二、审稿流程

点击“View Reviews and Comments”后，进入如下所示界面。

[Close](#)

**View Reviews and Comments for Manuscript**  
**CJA-D-13-00010**  
**"Entering a Full"**  
**Original Submission**

---

Click the recommendation term to view the comments for the submission. Click on "Manage Review Attachments" to view or upload Review Attachments for this submission.

[Manage Review Attachments \(0\)](#)   [View Manuscript Rating Card](#)

	Original Submission
<a href="#">Cai Fei</a> (Reviewer 1)	<a href="#">Accept - Normal</a>
<a href="#">Fei Cai</a> (Associate Editor)	
<a href="#">Li Shiqui</a> (Editor)	(Decision Rescinded: Initial Accept)
<a href="#">Cai Fei</a> (Editor)	
<a href="#">Jianping Ge</a> (English Editor)	
<a href="#">Author Decision Letter</a>	
<a href="#">Beijing CJA</a> (Author)	

[Close](#)

点击意见，您可查看审稿人的审稿意见。

# 步骤二、审稿流程

点击“Submit Editor’s Decision and Comments”，  
您可提交审稿意见。



## Submissions with Required Reviews Complete - Fei Cai

**Contents:** New and revised manuscripts that have the number of required reviews completed. These submissions require one of the following actions: 1) Invite Additional Reviewer(s); 2) Make a Decision. Use the up/down arrows to change the sort order.

Page: 1 of 1 (2 total submissions)

Display 10 results per page.

Action ▲	Manuscript Number ▲▼	Article Type ▲▼	Article Title ▲▼	Author Name ▲▼	Initial Date Submitted ▲▼	Status Date ▲▼	Current Status ▲▼	Editor Decision ▲▼
<a href="#">View Submission Details</a> <a href="#">Assign Editor</a> <a href="#">View Reviews and Comments</a> <a href="#">Submit Editor's Decision and Comments</a>	CJA-D-14-00008	Original Article	Effects of debond size on buckling and post-buckling behaviors of composite stiffened panels	guangmeng zhang	Mar 12, 2014	Mar 14, 2014	With Editor	
<a href="#">View Submission Details</a> <a href="#">Assign Editor</a> <a href="#">View Reviews and Comments</a> <a href="#">Submit Editor's Decision and Comments</a>	CJA-D-13-00010	Original Article	Entering a Full	Beijing CJA	Aug 16, 2013	Mar 14, 2014	With Editor	

Page: 1 of 1 (2 total submissions)

Display 10 results per page.

# 步骤二、审稿流程

点击“Submit Editor’s Decision and Comments”后进入如下所示界面

The screenshot shows the 'Associate Editor Decision and Comments for Manuscript Number CJA-D-13-00010' page. At the top, it says 'Entering a Full' and 'Original Submission Fei Cai (Associate Editor)'. There is a 'Decision:' dropdown menu set to 'No Decision' and an 'Overall Editor Manuscript Rating (1-100):' input field. Below these are buttons for 'Cancel', 'Save & Submit Later', 'Proof & Print', and 'Proceed'. There are also links for 'Details', 'Manage Review Attachments (0)', and 'View Manuscript Rating Card'. The page is divided into two main sections: 'Confidential Comments to Editor' and 'Comments to Author'. The 'Confidential Comments to Editor' section has a large text area with the prompt 'Please give a frank account of the strengths and weaknesses of the article:'. The 'Comments to Author' section has a text area with the prompt 'Reviewer #1: 去去去'. Two red arrows point from the Chinese text at the bottom to these two text areas.

➤在上方空白处填写给编辑部的审稿意见

➤在下方空白处填写给作者的审稿意见（最好用英文填写意见）

# 步骤二、审稿流程

填写完审稿意见后，在Decision中选择最终决定  
(如下界面)


The screenshot shows a web interface for entering a decision. At the top, it says "Entering a Full" and "Original Submission". Below this, the name "Fei Cai (Associate Editor)" is displayed. A dropdown menu for "Decision:" is open, showing options: "No Decision", "Final Accept", "Initial Accept", "Major Revision", "Minor Revision", "Reject and Resubmit", "Reject", and "Reject - Out of Scope". The "No Decision" option is highlighted. To the right of the dropdown is a text input field for "Overall Editor Manuscript Rating (1-100):". Below the dropdown are buttons for "Submit Later", "Proof & Print", and "Proceed". There are also links for "Details" and "View Manuscript Rating Card". At the bottom, there is a table with the following content:

Original Submission	
	<a href="#">Accept - Normal</a>
	Assigned - No Decision
	Partial Decision Saved
	Assigned - No Decision
	Assigned - No Decision

您也可以对稿件进行总分评价  
(Overall Editor Manuscript Rating, 此项为可选项)

# 步骤二、审稿流程

审稿完成后，点击“Proceed”进入下一步操作。

**Chinese Journal of Aeronautics** [Contact us](#) [Help ?](#)  [EES](#)  
Username: hlx\_b\_cai@163.com  
Switch To: Associate Editor | Go to: [My EES Hub](#) Version: [EES 20](#)

**Associate Editor Decision and Comments for Manuscript Number CJA-D-13-00010**

**Entering a Full**

Original Submission  
Fei Cai (Associate Editor)

Decision:  Overall Editor Manuscript Rating (1-100):

[Cancel](#) [Save & Submit Later](#) [Proof & Print](#) **[Proceed](#)**

[Details](#) [Manage Review Attachments \(0\)](#) [View Manuscript Review Details](#)

Original Submission	
<a href="#">Cai Fei (Reviewer 1)</a>	<a href="#">Accept - Normal</a>
<a href="#">Fei Cai (Associate Editor)</a>	Assigned - No Decision
<a href="#">Li Shiqu (Editor)</a>	Partial Decision Saved
<a href="#">Cai Fei (Editor)</a>	Assigned - No Decision
<a href="#">Jianping Ge (English Editor)</a>	Assigned - No Decision
Author Decision Letter	
<a href="#">Beijing CJA (Author)</a>	

**Confidential Comments to Editor** [Insert Special Character](#) [Open in New Window](#)

YES \_\_ NO \_\_


Please give a frank account of the strengths and weaknesses of the article:

**Comments to Author** [Insert Special Character](#) [Open in New Window](#)

Reviewer #1: 去去去

# 步骤二、审稿流程

点击“Proceed”后进入如下所示界面

Chinese Journal of Aeronautics Contact us Help 7  Username: hkxb\_cai@163.com Switch To: Associate Editor Go to: My EES Hub Version: EES 2014.2

home | main menu | submit paper | guide for authors | register | change details | log out

**Draft Decision for Manuscript Number CJA-D-13-00010**

Entering a Full

Original Submission  
Fei Cai

[Back](#) [Edit Decision](#) [Print](#) [Submit Decision](#)

Decision: **Final Accept**

Overall Manuscript Rating (1-100):

---

**Confidential Comments to Editor**

Reviewer, Cai Fei: For each question, please use the following scale to answer (place an x in the space provided):

"To what extent does the article meet this criterion?"

0 Fails by a large amount  
1 Fails by a small amount  
2 Succeeds by a small amount  
3 Succeeds by a large amount  
4 Not applicable

The subject addressed in this article is worthy of investigation.  
0 \_1 \_2 \_3 \_4

The information presented was new.  
0 \_1 \_2 \_3 \_4

The conclusions were supported by the data.  
0 \_1 \_2 \_3 \_4

Is there a financial or other conflict of interest between your work and that of the authors?  
YES \_\_ NO \_\_

Please give a frank account of the strengths and weaknesses of the article:

确认无误后，点击“Submit Decision”。



# 步骤二、审稿流程

点击“Submit Decision”后出现如下所示界面，感谢您的审稿。

The screenshot displays the top navigation bar of the Chinese Journal of Aeronautics website. The header includes the journal title, navigation links (home, main menu, submit paper, guide for authors, register, change details, log out), and user options (Contact us, Help, Username: hkxb\_cai@163.com, Switch To: Associate Editor, Go to: My EES Hub). The main content area features a confirmation message: "Thank you for submitting a Decision on Manuscript Number CJA-D-13-00010. E-mail has been sent to the appropriate parties." Below the message are two links: "Return to Submissions with Required Reviews Complete" and "Return to Main Menu".

**Chinese Journal of Aeronautics**

home | [main menu](#) | [submit paper](#) | [guide for authors](#) | [register](#) | [change details](#) | [log out](#)

Contact us  Help ? 

Username: hkxb\_cai@163.com  
Switch To: Associate Editor  Go to: [My EES Hub](#)

**Submit Editor's Decision**

Thank you for submitting a Decision on Manuscript Number CJA-D-13-00010.  
E-mail has been sent to the appropriate parties.

[Return to Submissions with Required Reviews Complete](#)

[Return to Main Menu](#)



**Thank you for your  
kind attention**



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**航空学报编辑部**